



Minutes of 1st Finance Committee Meeting of St. Mary's Engineering College after the grant of autonomous status, held on 27/09/2025 at 11.00 AM

Minutes No: 1/FCM/2025

Date: 27.09.2025

Extracts from the minutes of meeting of 1st Finance Committee meeting held on
27.09.2025 at 11:00 AM in St. Mary's Engineering College.

The following members attended the Finance Committee meeting:

S. NO.	NAME	DESIGNATION	POSITION
1.	Dr. T N Srinivas Rao	Principal St. Mary's Engineering College	Chairman
2.	Mrs. Ch. Indu Aparna	Joint secretary, St. Mary's Engineering College	Governing Body Nominee
3.	Mr. V Naresh	Accounts Manager	Finance Officer
4.	Dr. V Sambasiva Rao	IQAC Coordinator	Sr. Faculty

Dr. T N Srinivas Rao, Principal of the institution and Chairman of the Finance Committee welcomed all the members and discussed the following agenda items for approval.

Agenda items:

1. Welcome by the Chairman.
2. To ratify the audited Financial Statements for the year 2024-25
3. To ratify the Budget Proposals for 2025-26.
4. To Approve End Semester Examination fees, Supplementary Examination fees, Challenging Valuation fees and Internal Improvement Exam(IIE) fee for B.Tech and MBA for I Year
5. Any other point with permission of chair

Signature of the Chairman

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St. Mary's Engineering College



(An Autonomous Institution, Accredited by NAAC 'A' Grade & ISO Certified)
(Approved by AICTE, Permitted by Govt. of T.G., Affiliated to JNTUH & TGSBTET)



Near Ramoji Film City, Behind Mount Opera, Deshmukhi (V), Pochampally (M), Yadadri Bhongir (Dt.) & Batasingaram (V), Abdullapurmet (M), Ranga Reddy (Dt.)
Greater Hyderabad - 508 284. Under HMDA, Telangana. Ph : 90104 55591, Website : www.smeecd.com E-mail: smeprincipal@stmarysgroup.com

Following are the Discussions held in the meeting

Item No. 1: Welcome by the Chairman.

Dr. T N Srinivas Rao, the Chairman of the Finance Committee welcomed all the members.

Item No. 2 To ratify the audited Financial Statements for the year 2024-25

Proposal:

Mr. V Naresh, Finance Officer placed the audited financial statement for the year 2024 25 before the Committee.

Resolution:

The committee members verified and were satisfied about the audited report

Item No. 3 To ratify the Budget Proposals for 2025-26.

Proposal: Mr. V Naresh, Finance officer briefed the budget proposals for year 2025-26

Resolution:

It is unanimously resolved to ratify the Budget proposal for 2025-26 taking into account the recommendations of the members.

Item No.4: To ratify End Semester Examination fees, Supplementary Examination fees, Challenging Valuation fees and Internal Improvement Exam(IIE) fee for B.Tech and MBA for I Year

Proposal: The Finance Officer, Mr. V. Naresh presented the proposal of various fees viz., End semester examination fees, Supplementary examination fees, structure for B.Tech and MBA for I Year.

Resolution :

It is unanimously resolved to ratify the proposed End semester examination fees, Supplementary examination fees, Challenging Valuation fees and Internal Improvement Exam(IIE) fee structure, after taking into account the recommendations of the Members. The following is the fee structure approved by the Finance Committee.


Signature of the Chairman

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B. Tech		
S.No	Particulars	Amount
1	B.Tech (Regular) – for all subjects	Rs.1800/-
2	For Supplementary Examinations	
	a) For 1 Subjects	Rs.500/-
	b) For 2 Subjects	Rs.1000/-
	c) For 3 Subjects	Rs.1500/-
	d) For 4 subjects and above	Rs.1800/-
3	Recounting Fee per subject	Rs.200/-
4	Challenging valuation fee	Rs.10,000/-

MBA		
S.No	Particulars	Amount
1	MBA (Regular) – for all subjects	Rs.2,000/-
2	For Supplementary Examinations	
	a) For 1 Subjects	Rs.500/-
	b) For 2 Subjects	Rs.1000/-
	c) For 3 Subjects	Rs.1500/-
	d) For 4 subjects and above	Rs.2000/-
3	Recounting Fee per subject	Rs.200/-
4	Challenging valuation fee	Rs.10,000/-

Internal Improvement Examination (IIE) Fee for B. Tech / MBA Regular Students

B.Tech/MBA		
S.No	Particulars	Amount
1	B.Tech/MBA (Regular) – for each subject	Rs.500/-

The session ended with thanks by the chairman to all the members for attending the meeting

Signature of the Chairman

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Signatures of the Finance Committee Members:

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2.	Mrs. Ch. Indu Aparna	Joint secretary, St. Mary's Engineering College	Governing Body Nominee	
3.	Mr. V Naresh	Accounts Manager, St. Mary's Engineering College	Finance Officer	
4.	Dr. V Sambasiva Rao	Sr. Faculty, St. Mary's Engineering College	IQAC Coordinator	


Signature of the Chairman

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